

International Admissions Checklist

Please use this checklist as a guide to ensure submission of all required admissions documents.

Documents not received as requested will delay the processing of your admissions file.

Once we have received your application and application fee, we will send a secure link for you to upload your documents (except for official copies of academic records which must be sent by regular mail).



Online Application

You can apply with the [Common App](#) or with [UM's online application](#).



Application Fee

You can pay the application fee (USD \$30) by credit card through the online application or by calling us with the card information. We accept Visa, Mastercard, and Discover. If you do not have a credit card, we can accept a check drawn on a U.S. bank or an international money order. Please make the check or money order payable to "University of Montana." Please do not send cash. Application fees are non-refundable and cannot be waived.



Official Copies of Academic Records

Academic records are transcripts, grade or mark sheets, diplomas, national examination results, certificates, credentials or degrees you have received.

Academic records must be issued in the original language and show: all subjects taken, grades received for each subject and for each year you were in the program.

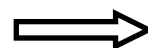
To be acceptable, official copies of academic records must be: 1) issued by the school on school stationery or with a school stamp, 2) sealed in an envelope, and 3) signed or stamped across the back flap of the envelope by the appropriate school or university official. Copies of exam results must be sent directly from the testing company or board. We do not accept photocopies or scanned documents.

Please send the academic records to: University of Montana Undergraduate Admissions, Gilkey Building 950 Arthur Ave, Missoula, MT 59801 U.S.A. If you have questions about which documents to send, please email: international.admissions@umontana.edu. Official transcripts submitted through the Common App are acceptable.

Freshman Applicants: Please submit records from all high schools attended.

Transfer and Post-Baccalaureate Applicants: Please submit records from all universities attended. You do not need to submit high school records.

The University of Montana – Admissions Evaluations Office reserves the right to require further verification of all transcripts and academic records submitted by students.





English Translations of Academic Records

If the original language of your academic documents is not English, you will need to provide a line-by-line translation of each document. You may complete the translation yourself or find a professional translator, such as through the [American Translators Association](#).



English Proficiency Test Results

If you are applying for Full or Pathway Admission, please submit official English language test results, such as [TOEFL](#), [IELTS](#), [PTE Academics](#), [iTEP](#), [Eiken](#), [SAT \(Writing and Language\)](#), or [ACT \(ELA\)](#). If you did not request scores be sent to University of Montana when you registered for your test, you will need to order scores or test reports directly from the testing company. For a full list of tests or English language center scores that we accept, as well as minimum scores, school codes and accounts, please see the International Admissions website for [Full Admission](#) or [Pathway Admission](#). NOTE: Students applying for [Conditional Admission](#) do not have to submit English test scores.



Bank or Financial Statement(s)

Bank or financial statement(s) must show ability to pay one year of expenses at UM (currently USD \$47,912). This includes tuition and fees (\$30,172) and living expenses (\$17,740). They also must show the name of the account holder(s) and be issued within the most recent six months. If the account holder(s) is not the student (e.g. parent, government sponsor), please also submit a [Certificate of Financial Responsibility](#) with the financial sponsor's signature. If you have been awarded a scholarship, please submit a copy of the scholarship award letter.



Passport or Government ID

Please submit a copy of the ID page in your valid passport

The following document is required of students who are currently studying in the U.S.:



Transfer Form

Please complete the top portion of the [International Student Transfer Eligibility Form](#) and submit it to the International Student Advisor or DSO at your current school.

If you have questions about any of the items listed here, or need assistance with another aspect of the admissions process, please do not hesitate to contact us at international.admissions@umontana.edu.

University of Montana Undergraduate Admissions

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